

The North Fork Board of Education met for the purpose of organization on Monday, January 13, 2014 at 7:00 p.m. at the Utica Senior High School, 260 Jefferson Street, Utica, Ohio 43080.

\* The 2013 Board President presided as President Pro-Tem at the Organizational Meeting until the 2014 Board President was elected.

The Pledge of Allegiance was led by Mr. Snow.

The Treasurer administered the "Oath of Office" to the following Board Members:

Barbara Bruce                  Farrah Cooperider                  Bernard Snow

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mrs. Theresa Magers, Mr. Bernard Snow, and Mrs. Lori Stradley.

The meeting was called to order by Mr. Snow at 7:03 p.m.

**2014-01-0001**

Nomination of Board President

Mrs. Magers nominated Mrs. Stradley for President.

Mrs. Bruce moved, seconded by Mrs. Magers, that the nominations be closed.

Roll call vote for president was taken as follows:

Mrs. Bruce	-	Mrs. Stradley
Mrs. Magers	-	Mrs. Stradley
Mrs. Cooperider	-	Mrs. Stradley
Mr. Snow	-	Mrs. Stradley
Mrs. Stradley	-	Mrs. Stradley

Mrs. Stradley was elected President by a vote of 5-0.

Mrs. Stradley assumed the Chair.

**2014-01-0002**

Nomination of Board Vice President

Mrs. Cooperider nominated Mrs. Magers for Vice President.

Mrs. Bruce moved, seconded by Mrs. Stradley, that the nominations be closed.

Roll call vote for vice president was taken as follows:

Mrs. Bruce	-	Mrs. Magers
Mrs. Stradley	-	Mrs. Magers
Mrs. Cooperider	-	Mrs. Magers
Mrs. Magers	-	Mrs. Magers
Mr. Snow	-	Mrs. Magers

Mrs. Magers was elected Vice President by a vote of 5-0.

Public comment was requested and no one responded.

**2014-01-0003**

Mrs. Bruce moved, seconded by Mr. Snow, that the Board approve the following standing authorizations:

- 2.1 Advances on Tax Settlements  
Authorize the Treasurer to secure advances from the County Auditors when funds are available and payable to the school district.
- 2.2 Investment of Interim Monies  
Authorize the Treasurer to invest interim monies as per Board Policy 6144 at the most productive interest rate whenever funds are available.
- 2.3 Payment of Bills  
Authorize the Treasurer to pay all bills within the limits of the appropriations resolution as they are received and when the merchandise has been received in good condition.
- 2.4 Employment of Personnel  
Authorize the Superintendent to employ Personnel as is needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.
- 2.5 Resignation of Personnel  
Authorize the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- 2.6 Employment of Treasurer's Office Personnel  
Authorize the Treasurer to employ Personnel as is needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.
- 2.7 Appointment of Purchasing Agent  
Authorize the Superintendent to serve as the Purchasing Agent for the school district.
- 2.8 Appointment of Federal Project Agent  
Authorize the Superintendent to serve as Agent of Federal Projects.
- 2.9 Service Fund  
Authorize the establishment of a Service Fund in the amount of \$2.00 per student for a total of \$3,200 from the FY2014 appropriation #001-2310-410-001 to reimburse the Board members for necessary expenses incurred in carrying out their duties. For the purpose of establishing this Service Fund, the Board Certifies the number of students to be 1,600.

- 2.10 General Fund Investment Earnings  
Any General Fund investment earnings in excess of \$40,000.00 in FY2013 will be transferred to the Special Projects Fund in FY2014.
- 2.11 Official Newspaper  
The Board designates *The Utica Herald* as the Official Newspaper, pursuant to North Fork Local Board of Education Bylaw 0154.
- 2.12 Payments Over Contract Amounts  
Authorize the Superintendent or his designee to approve payments over contract specified amounts when overtime is necessary. The Board authorizes the Treasurer to make said payment above contract amount for overtime that has been approved.
- 2.13 Public Records Training  
Authorize the Treasurer to attend public records training in lieu of the Board Members.
- 2.14 Regular Meeting Dates, Times, and Locations

The Board establishes that it will meet the each month at 7:00 p.m. on the dates and at the locations listed on the following 2014 Board Meeting Calendar.

The Board establishes that it will meet the each month at 7:00 p.m. on the dates and at the locations listed on the following 2013 Board Meeting Calendar.

January 13 (Second Monday)  
Utica Sr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

Utica Sr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

January 18  
Win-Win Training  
Utica Sr. High Staff Dining Room  
260 Jefferson St.  
Utica, OH 43080

April 21  
Newton Elementary School\*  
6645 Mount Vernon Road  
Newark, Ohio 43055

January 25  
Board Retreat  
Administrative Office  
312 Maple Avenue  
Utica, OH 43080

May 19  
Utica Elementary School\*  
367 Church Street  
Utica, Ohio 43080

February 10 (First Monday) Planning Mtg.  
Utica Jr. High School Conference Room  
260 Jefferson Street  
Utica, Ohio 43080

June 16  
Utica Jr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

February 24  
Utica Jr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080  
March 17

June 23 (Last Monday)  
Utica Sr. High School  
260 Jefferson Street  
Utica, Ohio 43080

July 21  
Utica Sr. High School

260 Jefferson Street  
Utica, Ohio 43080

August 18  
Utica Elementary School\*  
367 Church Street  
Utica, Ohio 43080

September 15  
Newton Elementary School\*  
6645 Mount Vernon Road  
Newark, Ohio 43055

\* Board Question and Answer time 6:30 p.m.  
Board Meeting at 7:00 p.m.

October 20  
Morgan Grange  
Corner Morgan Center &  
Arrington Roads  
Utica, Ohio 43080

November 17  
Utica Sr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

December 15  
Utica Elementary School\*  
367 Church Street  
Utica, Ohio 43080

2.15 Finance Committee; Buildings and Grounds Committee; and Communications Committee Meeting Dates, Times, and Locations

Approve the following meeting dates for the Finance Committee; Buildings and Grounds Committee; and the Communications Committee.

FINANCE COMMITTEE

District Administrative Office, 312 Maple Avenue, Utica, Ohio 43080  
5:00 p.m.

Monday	January 7	Monday	June 9
Monday	March 3	Monday	October 13
Monday	April 28	Monday	November 24
Monday	May 12		

BUILDINGS AND GROUNDS COMMITTEE

4:00 p.m.

Monday	January 27 Utica Jr. High School	Monday	August 25 Newton Elementary School
Monday	March 3 Utica Sr. High School	Monday	September 22 Utica Jr. High School
Monday	April 28 Utica Elementary School	Monday	October 27 Utica Sr. High School
Monday	May 12 District Administrative Office	Monday	November 24 Utica Elementary School

COMMUNICATIONS COMMITTEE  
Utica High School Conference Room, 260 Jefferson Street, Utica, Ohio 43080  
2:30 p.m.

Monday March 3

Monday August 25

Monday May 12

Monday November 24

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mrs. Magers, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2014-01-0004**

Mrs. Magers moved, seconded by Mrs. Cooperider, that the Board designate Lori Stradley to serve as Legislative Liaison to the Ohio School Boards Association and appoints Barb Bruce as alternate.

Yea: Mrs. Magers, Mrs. Cooperider, Mrs. Bruce, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2014-01-0005**

Mrs. Magers moved, seconded by Mr. Snow, that the Board designate Barb Bruce to serve as Student Achievement Liaison to the Ohio School Boards Association for calendar year 2014.

Yea: Mrs. Magers, Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

Public comment was requested and no one responded.

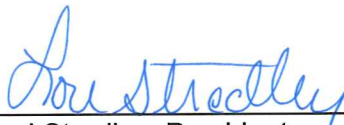
Mr. Snow moved, seconded by Mrs. Magers, that the meeting be adjourned.

Yea: Mr. Snow, Mrs. Magers, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

Time: 7:12 p.m.

  
\_\_\_\_\_  
Lori Stradley, President

  
\_\_\_\_\_  
Tonya Mickle, Treasurer

*[Faint, illegible handwriting covering the majority of the page]*

*[Faint handwritten word]*

*[Faint handwritten word]*

PAGE INTENTIONALLY LEFT BLANK





The North Fork Board of Education met in **Regular** session on January 13, 2014 at the Utica Senior High School, 260 Jefferson Street, Utica, Ohio 43080.

The following members were present: Mrs. Barb Bruce, Mrs. Farrah Cooperider, Mrs. Theresa Magers, Mr. Bernard Snow and Mrs. Lori Stradley.

The meeting was called to order by President Stradley at 7:14 p.m.

**RECOGNITIONS:**

None

**REPORTS:**

1. Superintendent's – Mr. Hartley
2. Treasurer's – Mrs. Mickley

**WORK SESSION**

None

**Public comment was requested and the following responded:**

None

**AGENDA ADJUSTMENTS:**

1. Amend item #2.2.

Mr. Snow moved, seconded by Mrs. Magers, that the Board waive the reading of and approve the minutes of the December 16, 2013, Regular Meeting.

Yea: Mr. Snow, Mrs. Magers, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2014-01-0006**

Mrs. Bruce moved, seconded by Mrs. Cooperider, to approve the following personnel actions:

**Certified**

- 2.1 Approve the Licking County Educational Service Center Certificated Substitute List No.7 for the 2013-2014 school year.

**Extra Service/Supplemental**

- 2.2 Approve compensation at the rate of \$18.00 per hour for Julie Baker for administrative duties in the absence of the building administrator for the period November 18, 2013 through December 20, 2013.

**Classified**

- 2.3 Approve the following employees to be included on the Classified Substitute List for the 2013-2014 school year.

Anthony Butler

Robert Ricket

Karen Van Ness

Yea: Mrs. Bruce, Mrs. Cooperider, Mrs. Magers, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**2014-01-0007**

Mr. Snow moved, seconded by Mrs. Bruce, that the Board approve the following financial actions:

- 4.1 Appoint Scott Hartley, Superintendent, to represent the North Fork Local School District as a member of the Tax Incentive Revenue Council (TIRC) for the 2014 calendar year.
- 4.2 Authorize that persons who are residents of the North Fork Local School District requesting copies of the schedule of meetings, agenda, or notice of individual meetings receive such free of charge for calendar year 2014. Individuals wishing to receive these communications must submit a written request annually.
- 4.3 Approve the financial reports for the Month of December, 2013--SM-2, financial report by fund, revenue accounts by fund/receipt code, budget accounts by fund/function object, check payment register, and investment transaction report and appropriation adjustments.
- 4.4 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 4.5 Approve the Legal Assistance Fund Consultant Service Contract with the Ohio School Boards Association for the period of January 1, 2014, through December 31, 2014. This is an ongoing service at the cost of \$250.00.
- 4.6 Approve the Metropolitan Educational Council (MEC) membership for 2014. The cost is \$0.40 per student x 1,761 students = \$704.40.

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mrs. Magers, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**Superintendent's Report / Instructions:**

- 1) Possible procedure for the absence of an administrator.

**Public comment was requested and the following responded:**

None

The president made the following board committee assignments:

Buildings & Ground Committee: Mr. Snow, Chair  
Communications Committee: Mrs. Cooperider, & Mrs. Bruce, Co-Chair  
Finance Committee: Mrs. Magers

Mrs. Bruce moved, seconded by Mrs. Magers, that the meeting be adjourned.

Yea: Mrs. Bruce, Mrs. Magers, Mrs. Cooperider, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.


Time: 7:29 p.m.

Next Meeting: January 18, 2014 (Win-Win Training)

Location: Utica Senior High School  
260 Jefferson Street  
Utica, Ohio 43080

Time: 8:00 a.m.

  
\_\_\_\_\_  
Lori Stradley, President

  
\_\_\_\_\_  
Tonya Mickle, Treasurer



The first part of the document  
 discusses the importance of  
 maintaining accurate records  
 and the role of the  
 committee in this regard.



The committee has  
 been working hard to  
 ensure that all  
 necessary steps are  
 taken to complete  
 the project.



PAGE INTENTIONALLY LEFT BLANK



The North Fork Board of Education met in **Regular** session on January 18, 2014 at the Utica Senior High School, 260 Jefferson Street, Utica, Ohio 43080.

The Pledge of Allegiance was led by Mrs. Stradley.

The following members were present: Mrs. Barb Bruce, Mrs. Farrah Cooperider, Mrs. Theresa Magers, Mr. Bernard Snow and Mrs. Lori Stradley.

The meeting was called to order by President Stradley at 8:01 a.m.

#### WORK SESSION

##### Win-Win Training

Mrs. Bruce moved, seconded by Mrs. Cooperider, that the meeting be adjourned.

Yea: Mrs. Bruce, Mrs. Cooperider, Mrs. Magers, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

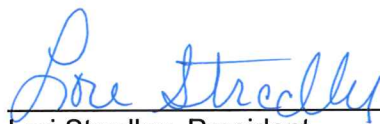
The president ruled the motion carried.

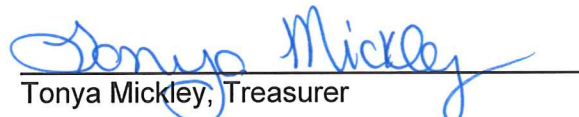
Time: 10:33 a.m.

Next Meeting: January 25, 2014 (Board Retreat)

Location: North Fork Administrative Office  
312 Maple Avenue  
Utica, Ohio 43080

Time: 8:00 a.m.

  
\_\_\_\_\_  
Lori Stradley, President

  
\_\_\_\_\_  
Tonya Mickley, Treasurer





PAGE INTENTIONALLY LEFT BLANK



The North Fork Board of Education met in **Regular** session on January 25, 2014 at the North Fork Administrative Office, 312 Maple Avenue, Utica, Ohio 43080.

The Pledge of Allegiance was led by Mrs. Stradley.

The following members were present: Mrs. Barb Bruce, Mrs. Farrah Cooperider, Mrs. Theresa Magers, Mr. Bernard Snow and Mrs. Lori Stradley.

The meeting was called to order by President Stradley at 8:04 a.m.

**Public comment was requested and the following responded:**

Bob Krueger – How are C-TEC and Citadel students transported in delay days.

**WORK SESSION**

Board Retreat

Mrs. Magers moved, seconded by Mrs. Bruce, that the meeting be adjourned.

Yea: Mrs. Magers, Mrs. Bruce, Mrs. Cooperider, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

Time: 11:46 a.m.

Next Meeting: February 10, 2014 (Planning Meeting)  
Location: Utica Junior High School (Conference Room)  
260 Jefferson Street  
Utica, Ohio 43080  
Time: 7:00 p.m.

  
\_\_\_\_\_  
Lori Stradley, President

  
\_\_\_\_\_  
Tonya Mickley, Treasurer

